

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

April 12, 2021

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on April 12, 2021 and on Zoom.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**

Pledge of Allegiance. Followed by Commissioner Hauge reading a mission statement for this meeting.

3. **Roll Call:**

In attendance were Commissioner Crisp, Commissioner Hauge, Commissioner Patton, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda:**

Commissioner Patton asked to add a 30-minute executive session to discuss personnel matters be added to the agenda. Commissioner Crisp made a motion to accept the agenda with the addition of a 30-minute executive session being added between number 5 and 6 of this agenda. Commissioner Patton second the motion. All voted in favor, motion passed.

5. **Approval of Minutes:**

Commissioner Patton made a motion to approve the March 9, 2021 regular meeting minutes. Commissioner Crisp second the motion. All voted in favor, motion passed.

Commissioner Patton made a motion to approve the February 19, Special meeting minutes, Commissioner Hauge second the motion with a request to correct a typo. All voted in favor, motion passed.

6. **Executive Session:**

Commissioner went into executive session at 7:07. Return to regular meeting at 7:37 Commissioner Hauge reported no action was taken.

7. **Financial:**

a. Approval of Expenses

(1) 2nd Batch for March

(2) 1st Batch for April

Commissioner Patton made a motion to pay batch 1 for April.

Commissioner Crisp second the motion. All voted in favor, motion passed.

b. Review March payroll (No action required)

c. Approval of April Draw and Payroll.

Commissioner Patton made a motion to approve April draw and payroll.

Commissioner Crisp second the motion. All voted in favor, motion passed.

d. Review of month end reports.

8. **Communications:**

a. Grays Harbor County Prosecutor: No update to report.

b. Insurance on misappropriation case. No update to report.

9. **Chief's Report:**

See attached copy of Chief's report.

10. **Old Business:**

a. Emergency Reporting Data Base: Moving forward with ERS data entry.

b. Navistar Chassis – Both ambulances may be shipped Horton next month.

Chief is research possibilities of used, or short-term leasing of an additional ambulance.

c. Annexation – Positive feedback from public

- d. KME – True North found PVC connection and packing that will need to be replaced. Estimated cost to replace PVC connection with correct connection is \$11,152.00.

Examples of available engines and locations presented to the board. Chief requests the boards direction on moving forward after options that have been presented. After discussion

Commissioner Patton made a motion authorizing the chief to spend up to \$75,000.00 total costs on a replacement engine. Commissioner Crisp second the motion. All voted in favor, motion passed.

- e. Rosenbauer update: The Rosenbauer arrived too high to clear bay doors. General Fire is going to change the suspension to accommodate the original specs of the new Rosenbauer.
- f. Grays Harbor EMS Office funding (Senate Bill 5341) No new information
- g. Add position 10, a 40-hour a week Firefighter/EMT.

Commissioner Hauge made a motion to allow the Chief to offer a benefit package to include retirement and healthcare for a six-month temporary employee. Commissioner Patton second the motion. All voted in favor, motion passed.

Discussion about adding administration staff to assist Chief in his daily duties. Discussion on adding line staff. Discussion on training current staff.

Commissioner Crisp made a motion to hire position 10 as a six-month trial period. Commissioner Patton second the motion. All voted in favor, motion passed.

11. New Business:

- a. Active 911 account has now been merged with Elma's.
- b. Pre-Fire Plan – Chief researched three different programs and gave a short summery of costs and functions. Chief will move forward with this project.
- c. Test for Part-Time/Temp – 7 Applicants
- d. Charity Care – Recap on the districts obligations to part-time staffing.
- e. EMS Billing Data (No update)

12. **Executive Session** – Moved to number 6

13. **Commissioner Comments:**

- a. Commissioner Patton – Addressed the staff present, awesome job. Thank you, all the extra hours and hard work.
- b. Commission Crisp – Expressed thank you to staff.
- c. Commission Hauge – Thanked and congratulated the new and returning volunteers for obtaining their EMT certification. He thanked Stephanie for helping the Chief with the ERS project, He also thanked fellow commissioner for positive dialog tonight. Thank you the Chief and Jody for their efforts.

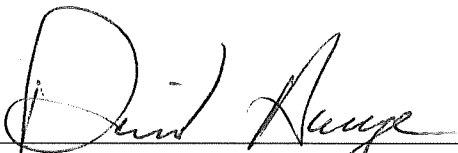
13. **Public Comment:**

No public comment.


14. **Meeting of Local Board of Volunteer Firefighters Council** – Signing of annual fees.

15. **Adjournment:** Meeting Adjourned at 22:02

Approved this May 12, 2021.




Dave Hauge, Chairman

 5-12-21

Jim Crisp, Commissioner

 5-12-2021

Eric Patton, Commissioner

ATTEST:


Jody, Coon
District Secretary