

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

February 8, 2020

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on February 8, 2021 and on Zoom.

1. **Call to Order:**

The meeting was called to order at 7:03 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**

Pledge of Allegiance.

3. **Roll Call:**

In attendance were Commissioner Crisp, Commissioner Hauge, Commissioner Patton, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda:**

Commissioner Crisp made a motion to approve the agenda, Commissioner Patton second the agenda with a request to change the order if the agenda. Commissioners listened to reason for change and denied change. Put to a vote, Commissioner Crisp and Hauge voted in favor to approve agenda as is presented, Commissioner Paton abstained from voting.

5. **Approval of Minutes:**

Commissioner Crisp made a motion to approve the Regular meeting minutes. Commissioner Patton second the motion with corrections. All voted in favor, motion passed.

6. **Executive Session:**

Executive session pursuant RCW 42.30.110(1)(g) to review the performance of public officer or employee.

The board went into executive session for 30 minutes at 7:09. An additional 20 minutes of executive session minutes was requested at 7:40. Regular meeting resumed at 8:00. Action taken after executive session. Commissioner Hauge

makes a motion rescinds his vote on resolution 21-02 thus reversing the decision to allow commissioners to volunteer for the district. All current commissioners who volunteer must turn in their gear by March 1, 2021.

Commissioner Patton asked to clarify the status of his EMT certification once volunteer status is resigned.

7. Financial:

a. Approval of Expenses

1. Commissioner Crisp made a motion to approve batch 2 for January
Commissioner Hauge second the motion. All voted in favor, motion passed.
2. Commissioner Crisp made a motion to approve batch 1 February,
Commissioner Patton second the motion. All voted in favor, motion passed.

b. Approval of January Payroll

No action needed.

c. Approval of February Payroll

Commissioner Crisp made a motion to approve February payroll,
Commissioner Patton second the motion. All voted in favor, motion passed.

d. Review Month End BIAS and County Revenue Reports

8. Communications:

a. Grays Harbor County Prosecutor Update from Chief:

Still no word from the GH Co. Prosecutor, Chief will give until the end of February before reaching out to them.

b. Insurance on misappropriation case. Chief update on current claim

Misappropriation claim has been submitted, they having let us know they will review records.

c. Engine 5-11, PUD payment for damages

A claim has been submitted and funds received from GH Pub for damage done to E5-11. Commissioner Patton expressed concern for only receiving

one repair estimate after unanimous vote on estimate received entered during January 12, 2021 regular meeting.

9. **Chief's Report:**

See attached copy of Chief's report.

10. **Old Business:**

- a. AFG Grant 2020 Update. Reviewed in Chief's Report
- b. Emergency Reporting Data Base.

Chief confirmed we are now on a month-to-month contract with Zoll. We currently working with ERS and Zoll to extract historical data and merge with City of Elma database. No firm timeframe at this point.

- c. Navistar Chassis Update – Settlement document has been received. Board needs to review and is wanting legal clarification before signing.
- d. Annexation – Covered in Chiefs Report
- e. Commissioner Training Status Update:

Commissioner Hauge has completed, Commissioner Crisp has partially complete and Commissioner Patton has completed.

11. **New Business:**

- a. Add position 10 a 40-hour a week Firefighter/EMT.

Chief presented board with flowchart of new projected payroll coast for additional employee including call volume peak times over the past 3 years.

Commissioner Patton expressed concern regarding dropped transfers and requested a report of those.

After further discussion regarding adding position 10 and the financial impact to the district the board has asked the chief to request and MOU from the Union regard discontinuing vacation buyout.

Commissioner Hauge express concern regarding current call volume and the recent number of 911 calls the administration staff has been having to cover.

Commissioner Patton express concern over hiring one full-time person instead of hiring more part-time persons. Chief express ongoing issuing with part-time staffing.

Position 10 has been tabled

b. Engine 5-11 (KME)

Used KME has been given to the District. KME can replace surplus E5-11

Commissioner Hauge made a motion to except the KME engine, Commissioner Patton second the motion with discussion.

Concern expressed over used equipment and cap for future expenses. Commissioner Crisp let the board know he would get history of maintenance records from City of Olympia. Commissioner Hauge amends his original motion to included once the District has reviewed maintenance records and if we find those records to be favorable, we will except the KME. All voted in favor of amended motion. Motion passed.

c. Resolution 21-3 Surplus Items –

Commissioner Patton made a motion t expect resolution 21-3. Commissioner Crisp second the motion. All voted in favor, motion passed.

12. Commissioner Comments:

a. Commissioner Patton –

Would like to thank crews for work done and says his goodbye to fellow staff. He will miss it. Also, thank you to Jody for doing a great job

b. Commissioner Hauge –

Thanks Commissioner Patton for all his years of service. He wants to move forward and maintain positive attitudes with the board and is open to comments and options. Thank you

c. Commissioner Crisp -


No comment

13. Public Comment:

Public comment heard regard the need for position 10.

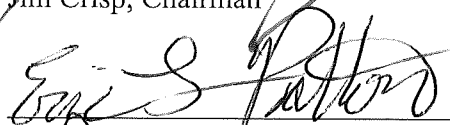
14. Adjournment: Meeting Adjourned at 22:13

Approved this March 9, 2021.



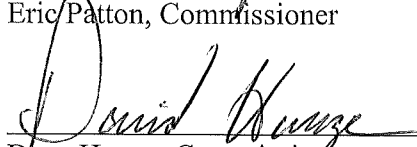
Jim Crisp, Chairman

3-9-21




Eric Patton, Commissioner

3-9-21



Dave Hauge, Commissioner

ATTEST:



Jody Coon
District Secretary