

## MINUTES

### GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

September 8, 2020

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2<sup>nd</sup> Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on September 8, 2020.

1. **Call to Order:**

The meeting was called to order at 7:04 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Pledge of Allegiance.

3. **Roll Call:**

In attendance were Commissioner Hauge, Commissioner Crisp, Commissioner Patton, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda:**

Commissioner Hauge made a motion to approve the agenda as corrected, Commissioner Patton second the agenda. All voted in favor, motion passed.

5. **Approval of Meetings:**

a. Approval of Minutes for Aug 14, 2020

Commissioner Patton made a motion to approve the minutes from the Aug 14, 2020 regular meeting. Commissioner Hauge seconded the motion. All voted in favor, motion passed.

a. Approval of Minutes for Aug 24, 2020

Commissioner Hauge made a motion to approve the minutes from the Aug 24, 2020 regular meeting. Commissioner Patton seconded the motion. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses:

1st Batch for September 2020 for \$26,310.56

Commissioner Hauge made a motion to approve batch one (1) from September 2020. Commissioner Patton seconded the motion. All voted in favor, motion passed.

b. Review of August Payroll:

No action taken

c. Approval of September Payroll:

Commissioner Hauge made a motion to approve September payroll. Commissioner Patton second the motion. All voted in favor motion passed.

d. Review of Month End County Budget Reports.

7. **Communications:**

a. No communication

8. **Chief's Monthly Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

9. **Old Business:**

a. AGF Grant 2018 Update (discussed in Chief's report)

b. State Auditor Update

c. Bias Software: Still working out the budget report

d. Emergency Reporting Data Base: Pre and Post Annexation update

e. Navistar Chassis update

- f. Annexation – Chief’s report
- g. Commissioner Training

**10. New Business:**

- a. 2019 AGF SCBA Grant (nothing to report)
- b. 2019 Staffing for Adequate Fire and Emergency Response Grant (nothing to report)

**11. Commissioner Comment:**

- a. Commissioner Patton:

I see a lot of good people doing a lot of great stuff. Adam, good job. Jody, you are doing a great job.

- b. Commissioner Hauge:

Echo’s commissioner Patton’s statement.

- c. Commissioner Crisp:

Also, echo’s Commissioner Patton’s statements.

**12. Public Comment:**

None

**13. Meeting of local Board of Volunteer Firefighters Council: (No action)**

**14. Executive Session:**

The board entered into executive session at 8:10 and request 20 minutes to discuss personnel issues. At 8:30 pm The board came out of executive session and resumed the regular meeting at 8:30.

No Action was taken in executive session

**Adjournment:**

Commissioner Hauge made a motion to adjourn meeting at 8:31. Motion second by Commissioner Patton. All voted in favor. Motion passed meeting adjourned.

Approved this October 13, 2020.

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Jim Crisp, Chairman

*Eric S. Patton* 10-13-20  
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Eric Patton, Commissioner

*Dave Hauge*  
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Dave Hauge, Commissioner

ATTEST:

*Jody Coon*  
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Jody Coon  
District Secretary