



MINUTES
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING

July 11, 2023

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-5, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on July 11, 2023, and on Microsoft Teams.

1. **Call to Order:**
Called to order at 7:00pm by Commissioner Hauge.
2. **Pledge of Allegiance:**
Pledge of Allegiance.
3. **Mission Statement:**
Mission Statement.
4. **Roll Call:**
Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Borden, Chief Ward & Secretary Monica Thomas. Commissioner Patton excused.
5. **Approval of the Agenda:**
Commissioner Hauge wants to change 3 things on the agenda Chief Contract, Action required for #15, and a short Executive session. Commissioner Reinhart made a motion to approve the agenda. Seconded by Commissioner Borden. Motion carried.
6. **Approval of the Minutes:**
Commissioner Borden motioned to approve the June 6, 2023, regular meeting minutes. Seconded by Commissioner Reinhart. Motion carried.

Commissioner Reinhart motioned to approve the June 14, 2023 special meeting minutes. Seconded by Commissioner Borden. Motion carried.

Commissioner Krouse motioned to approve the June 20, 2023, special meeting minutes. Seconded by Commissioner Borden. Motion carried.

Commissioner Krouse motioned to approve the July 5, 2023, special meeting minutes. Seconded by Commissioner Reinhart. Motion carried.
7. **Awards/Appreciation/Introduction/Swearing in:**
 - a. Swearing in of Chief K.Ward.



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- b. Swearing in FF/EMT Steve Larson.
- c. Swearing in FF/Medic Danielle Stumpf.

8. **Financial:**

a. Approval of Expenses

(1) 2nd Batch for June 2023

- a. Commissioner Borden made a motion to approve EMS transactions 638-639, seconded by Commissioner Krouse. Motion carried.
- b. Commissioner Krouse made a motion to approve General transactions 640 to 660, seconded by Commissioner Reinhart. Motion carried.

(2) 1st Batch for July 2023

- a. Commissioner Krouse made a motion to approve payroll transactions 735 to 756, seconded by Commissioner Borden. Motion carried.
- b. Commissioner Borden made a motion to approve EMS transactions 727 to 730, seconded by Commissioner Reinhart. Motion carried.
- c. Commissioner Reinhart made a motion to approve General transactions 731 to 752, seconded by Commissioner Borden. Motion carried.

b. **Review of June Draw and Payroll:**

No action required and no discussion.

c. **Approval of July Draw and Payroll:**

Commissioner Reinhart made a motion to approve July Draw and Payroll, seconded by Commissioner Krouse. Motion carried.

d. **Review of month-end reports:**

Commissioner Hauge mentioned down on transport fees unknown reason. No action required and no discussion.

9. **Communications:**

None

10. **Chief's Report:**



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- a. See attached copy of Chief's report by Commissioner Hauge.
- b. Captains' Report by Capt. Bentow and Medic/FF Wright. Bentow C-shift -We have 2 probationary employees on the shift. Stumpf is 98% complete with her book. We participated in Career Day at the elementary school and a block party for the second graders at 10th street park. Down on SCBA bottles do to hydrotesting. Life flight reached out and wants to do a joint training soon. Upcoming -BLS CPR July 27th and National night out with Elma Police Department August 1st. Wright A-shift – Huntley is back SCBA are getting hydrotested should be back in the next few weeks. Turnquist is working on getting FF1. Working on good intent in the community and good relations with the hospital.
- c. Maintenance Report- Mechanic/FF Thomas E531 is OOS due to the pump transfer case, seal went out along with bearings. Looking for parts to replace. The new pumper tender still needs radios and an air dryer installed. B5-11 foam system is not functional, try and find sourced parts. Commissioner Krouse wants to know the cost of repair. Flushed foam system on B5-21 & E5-51 and put the F-500 in the foam tanks. Which we need to reorder. Have gone though the pump test results and have a list of fix it items. Need a computer with the Cummins program on it so we can do in-house diagnostics. The computer and programs will help with developing better rig checks. T5-21 rebuild is about \$1,890.00. Commissioner Krouse how long will the rebuild take? Thomas said the book time is about 40 hours.

11. **Old Business:**

- a. Prothman- Warren Merritt. Thank you from Commissioner Hauge and Krouse. Chief Ward says the company was great and money well spent.
- b. Lexipol – More work to do. Will update Chief Ward, so he can go forward with it.

12. **New Business:**

- a. Chief Contract- Signed by Commissioners and then signed by Chief Ward.

13. **Public Comment:**

Leighton Wright thank you for selecting Chief Ward.

14. **Commissioner Comments:**



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- a. Commissioner Hauge – Would like to thank Monica Thomas, Rose Patton, Chad Thomas, Steve Larson, and Danielle Stumpf for helping prep Station 51 for the arrival of Chief Ward. Another thank you to Rose Patton for everything. Welcome Chief Ward.
- b. Commissioner Patton- Not present.
- c. Commissioner Krouse – Welcome to Chief Ward. Thank you to staff and line staff for helping. Thank you to all that showed up for the meet & greet.
- d. Commissioner Borden- Thanks to Commissioner Hauge for handling and doing everything while without a Chief. Welcome Chief Ward. Thank you to the staff for helping.
- e. Commissioner Reinhart – Welcome Chief Ward looking forward to working and talking to you. Thank you to all the staff the worked at 51 to make it livable. To all the staff thank you and the volunteers. I would like to acknowledge all the work that Commissioner Hauge for all the work over the last few months. Congratulations to Larson and Stumpf.

15. Meeting of Local Board of Volunteer Firefighter’s Council

Signed a physical voucher.

16. Executive Session:

The Commissioners went into executive session per RCW 42.30.140(4) at 7:45pm for 15 minutes. Regular meeting resumed at 8:00pm.

Short discussion, no action needed.

- 17. Adjournment:** - Motion to adjourn at 8:00pm by Commissioner Borden, seconded by Commissioner Reinhart. Motion carried.

Approved this August 8, 2023.

Dave Hauge, Chairman



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Eric Patton, Commissioner

Robert Krouse, Commissioner

John Reinhart, Commissioner

Jacob Borden, Commissioner

ATTEST:

Monica Thomas
District Secretary